WORK SESSION AND REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
NOVEMBER 16, 2026 – 5:00 p.m.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session
Certificate of Recognition – Allison Sekela

Consent Agenda
Approval of Minutes – November 2, 2026
Res. #2026-355 Authorization for the Payment of Vouchers $946,597.74
Res. #2026-356 Approval of Change Order #1 to Fred Schiavone Construction for Rotary Community Park Phase 2 (LT-C-028)
Res. #2026-357 Authorization for the Payout of Accumulated Compensatory Time (A. Parker $9,370.00)
Res. #2026-358 Bid Acceptance and Award for Landscaping Services for Various Locations for 2027 and 2028 with an Option for 2029
Res. #2026-359 Bid Acceptance and Award for Fertilizing Lawn Services for Various Locations for 2027 and 2028 with an Option for 2029
Res. #2026-360 A Resolution Awarding a Contract to Monmouth Internet Corp for VoIP Telephone Service
Res. #2026-361 Authorization for 2026 Incentive Award for Insurance Waiver
Res. #2026-362 Authorization for Refund of Taxes
Res. #2026-363 Authorization for the Pay Out of Terminal Leave (G. Douglass, $25,114.65)
Res. #2026-364 Authorization for the Payment of College Credits
Res. #2026-365 Transfer of 2026 Appropriations
Res. #2026-366 Authorization for Increase in Labor Attorney Amount for the Year 2026
Res. #2026-367 A Resolutions Amending Resolution #2026-346; Certification of Lot Clearing Charges to the Tax Collector
Res. #2026-368 A Resolution Authorizing and Approving an Amended Shared Service Agreement Between the Township of Lower, the Borough of Wildwood Crest, and the Township of Middle to Establish a Shared Municipal Court
Res. #2026-369 A Resolution Designating Jania Bailey as Deputy Custodian of Public Records for the Lower Township Police Department

Engineer Report

Administrative Reports
Clerk, Dog, Tax, Vital

Public Comment

Council Comments

Closed Session
Res. #2026-370 A Resolution Providing for a Meeting Not Open to the Public in accordance with the provisions of the New Jersey Open Public Meetings Act, NJSA 10:4-12

Adjourn

COUNCIL MEETING MINUTES – November 2, 2026

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on November 2, 2026 at 5:00 p.m. in the meeting room of Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:
Councilmember Joseph Wareham
Councilmember Roland Roy, Jr.
Mayor Frank Sippel

Also present: Christina Lewis, Deputy Township Manager, Robert Belasco, Township Solicitor and Amy Belasco, Deputy Township Clerk

Work Session

Best Practices Inventory Discussion

Mayor Sippel gave a summary of the Best Practices Inventory and explained its intent to assess and evaluate the municipality's compliance with various laws and fiscal and operational practices. He informed that the Township scored 44.5 of possible 48; well above the threshold to qualify for the full final State Aid payment.

Consent Agenda

Approval of Minutes – October 19, 2026

Res. #2026-342 Authorization for the Payment of Vouchers $1,310,824.16
Res. #2026-343 A Resolution Approving a Professional Service Contract with DeBlasio & Associates for Engineering & Final Design Phase Services for the David Douglass Sr. Memorial Park (LT-C-043)
Res. #2026-344 Authorization for the Payout of Accumulated Compensatory Time (A. Hegarty, $4,104.90)
Res. #2026-345 A Resolution Approving the Annual Level of Compensation for the Commissioners of Fire District #2 Pursuant to N.J.S.A. 40A:14-88 and Local Finance Notice 2021-16
Res. #2026-346 Certification of Lot Clearing Charges to the Tax Collector
Res. #2026-347 A Resolution Authorizing the Appointment of an Emergency Management Coordinator
Res. #2026-348 Authorization for Refund of Taxes
Res. #2026-349 Transfer of 2026 Appropriations
Res. #2026-350 Approval of Refunds for the Fall Soccer Program 2026
Res. #2026-351 A Resolution Authorizing the Execution of a First Addendum to the Shared Service Agreement Between the Township of Lower and the Lower Cape May Regional School District for the Placement of School Resource Officers (SRO) within the Lower Cape May Regional School District
Res. #2026-352 A Resolution Requesting Release of Certified Check for 3901 & 3903 Bay Dr, Villas, New Jersey
Res. #2026-353 A Resolution Requesting Release of Surety Bond for 201 Millman Blvd, Villas New Jersey
Res. #2026-354 A Resolution Authorizing a Request for Funds from the Township of Lower Municipal Utilities Authority in Connection with the Rotary Park Improvement Project and Additional Paving Improvements completed on Authority Owned Property

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							X
WAREHAM	X		X				
ROY		X	X				
COOMBS							X
SIPPEL			X				

Call to the Public

Mayor Sippel made a statement reaffirming the rules and regulations governing public comment.

Robert Heritage, 11 Tern Street, voiced concern about speeding in Bay Gardens and strongly suggested police presence.

Bill Greenfield, New Jersey Ave, thanked Mayor, Council, Manager and Public Works for the improvements made to New Jersey Avenue.

Council Comments

Councilmember Wareham mentioned that there are several projects going on within the Township including the public works building. He also informed everyone that the MUA will be assisting as a temporary leaf and debris drop off on Saturdays from 7am-noon.

Councilmember Roy congratulated the public works department and the recreation department on haunted trails and mentioned what a great turn out it was.

Mayor Sippel informed the public of a letter received from the governor stating that FEMA evaluated the damages from the recent nor'easter and that Cape May County will be receiving funds to help with repairs. He also reminded everyone of Election Day Nov 3rd, the Veterans Day parade, Nov 7th and a Veterans Day Ceremony at the VFW on Nov 11th at 11 am.

Adjournment

There being no further business to address, motion to adjourn moved by Mayor Sippel, seconded by Councilmember Wareham. Motion to adjourn was unanimous. Meeting adjourned at 5:10 p.m.

_____ _____

Frank Sippel, Mayor Township Clerk

Approved:

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-355

Title: AUTHORIZATION FOR THE PAYMENT OF VOUCHERS

TOTAL COMPUTER GENERATED: **$ 946,597.74**

TOTAL BILL LIST **$ 946,597.74**

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

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Karen S. Fournier, Township Clerk

Ranges	Item Status	Purchase Types	Misc
Range: First to Last *Rcvd Batch Id Range: First to Last*	*Open: N* *Void: N* *Paid: N* *Held: Y* *Aprv: N* *Rcvd: Y*	*Bid: Y* *State: Y* *Other: Y* *Exempt: Y*	*P.O. Type: All* *Include Project Line Items: Yes* *Format: Condensed* *Include Non-Budgeted: Y* *Vendors: All*

Vendor # / P.O. #	PO Date	Name / Description	Status	Amount	Void Amount	Contract	PO Type
00080		AMERIHEALTH					
26-02782	11/06/26	NOVEMBER 2026 HEALTH INS	Open	$398,672.43	$0.00		
00153		ATLANTIC CITY ELECTRIC					
26-02787	11/06/26	ACE OCT STREET LIGHTS	Open	$47,746.90	$0.00		
26-02842	11/12/26	ATLANTIC CITY ELECTRIC OCT 26	Open	$9,446.14	$0.00		
			Vendor Total:	**$57,193.04**			
00179		AVERY TEITLER					
26-01014	05/07/26	PB SOLICITOR SALARY (CONT.)	Open	$1,041.67	$0.00		B
00189		AUSTINS SPORTS CENTER					
26-02369	09/30/26	SOCCER BALLS AND BAGS	Open	$1,275.40	$0.00		
26-02542	10/20/26	2026 FALL SOCCER SHIRT ORDER	Open	$2,908.00	$0.00		
			Vendor Total:	**$4,183.40**			
00257		BAYSHORE LANDSCAPING INC					
26-02452	10/09/26	414 E jacksonville lot clearin	Open	$1,685.00	$0.00		
00362		INTERNATIONAL CODE COUNCIL					
26-02543	10/20/26	ICC CODE BOOKS	Open	$1,397.88	$0.00		
00419		RICHARD M BRASLOW, ESQ					
26-02781	11/06/26	FS legal services .4hours	Open	$120.00	$0.00		
00425		CAROL A. BRAND					
26-02651	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
00784		CAPE MAY STAR & WAVE					
26-02539	10/16/26	Veterans day parade ad	Open	$498.96	$0.00		
00825		COMCAST INTERNET					
26-02385	10/01/26	COMCAST INTERNET AND TV OCT 26	Open	$2,802.71	$0.00		PC1
00854		JOHN CHEW JR.					
26-02788	11/09/26	MEDICAL REIMBUSEMENT	Open	$2,434.80	$0.00		
01125		MARGARET CROMPTON					
26-02702	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
01171		VERIZON WIRELESS - TOWNHALL					
26-02789	11/10/26	VERIZON #723051842-0001 CELLS	Open	$1,653.19	$0.00		
01201		DELL MARKETING LP					
26-02540	10/16/26	CHRISTINAS LAPTOP	Open	$2,081.21	$0.00		
01224		DKC CONTRACTORS LLC					

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
01224		DKC CONTRACTORS LLC	*Account Continued*				
26-01923	08/07/26	Foster House Phase 2	Open	$60,760.00	$0.00		B
01443		ERMA VOLUNTEER FIRE CO					
26-02630	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
01499		JOSEPH FAZZIO, INC					
26-02394	10/02/26	STEEL FOR GARAGE	Open	$722.28	$0.00		
01532		JACQUELINE U HENDERSON					
26-02636	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
01581		HOPE CHURCH					
26-02629	11/04/26	General Election 11/3/26	Open	$150.00	$0.00		
01767		WILLIAM R. HARTLEY, SR					
26-02633	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
01791		CINDY S. HARTLEY					
26-02635	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
01806		ANTHONY J HARVATT, II, ESQ					
26-00947	04/28/26	ZBA SOLICITOR SALARY (CONT.)	Open	$1,041.50	$0.00		B
26-02771	11/06/26	ZBA RESOLUTION VOUCHERS	Open	$1,000.00	$0.00		
			Vendor Total:	**$2,041.50**			
02025		HUNTER TRUCK SALES & SERVICE					
26-02627	10/29/26	DRUM BRAKE/DPW	Open	$2,931.32	$0.00		
02402		MGL PRINTING SOLUTIONS					
26-02591	10/27/26	ENVELOPES - TAX COLLECTOR	Open	$1,035.00	$0.00		
02448		JOHN MACCARTER					
26-02713	11/05/26	CONTRACTUAL REIMBURSEMENT V	Open	$150.00	$0.00		
02777		RR DONNELLEY					
26-02397	10/02/26	Safety Paper	Open	$213.00	$0.00		
02940		MUNICIPAL RECORD SERVICE					
26-02544	10/20/26	COURT BAIL RECOGNIZANCE FORMS	Open	$860.00	$0.00		
03021		NJ MOTOR VEHICLE COMMISION					
26-02622	10/29/26	TITLE & REG NEW PD TAHOE #9743	Open	$85.00	$0.00		PC1
03241		SARGENT OSHEA					
26-02718	11/05/26	MEDICAL CLAIMS	Open	$487.68	$0.00		
03280		PARAMOUNT SANITARY SUPPLY					
26-02806	11/10/26	TOILET PAPER & MR. CLEAN	Open	$537.28	$0.00		
03296		PARISH OF ST. JOHN NEUMANN					
26-02628	11/04/26	General Election 11/3/26	Open	$675.00	$0.00		

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
03458		JOANN H. RASH					
26-02654	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
03692		SOUTH JERSEY GAS CO					
26-02843	11/12/26	SOUTH JERSEY GAS SEPT-OCT 2026	Open	$184.22	$0.00		
03805		TOWNBANK VOLUNTEER FIRE CO.					
26-02631	11/04/26	General Election 11/3/26	Open	$450.00	$0.00		
03810		MUNICIPAL UTIL AUTH USAGE COST					
26-02841	11/12/26	WATER BILL- 209 BAYSHORE	Open	$166.13	$0.00		
04089		WIZARD'S FESTIVAL OF FUN, INC					
26-02432	10/07/26	VETERAN'S DAY PARADE - 3PIECE	Open	$1,050.00	$0.00		
04097		CINTAS FIRST AID AND SAFETY					
26-02830	11/10/26	11/4/26 TOWNHALL RESTOCK	Open	$48.71	$0.00		
04235		COLLEEN P GALLAGHER					
26-02638	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
04266		NJ DEPT OF HEALTH&SENIOR SVCS					
26-02815	11/10/26	Dog License fees - Oct 2026	Open	$34.20	$0.00		
04301		SEASHORE ASPHALT CORPORATION					
26-02445	10/07/26	ASPHALT/DPW/ BLANKET	Open	$890.41	$0.00		
06034		SOUTH JERSEY PAPER PRODUCTS*					
26-01004	05/05/26	TENNANT FLOOR SCRUBBER REPAIR	Open	$808.00	$0.00		
6059		USABLE LIFE					
26-02783	11/06/26	NOV 2026 LIFE INS	Open	$891.00	$0.00		
6071		UNITED UNIFORMS LIMITED LIAB					
26-02372	09/30/26	PTL CUSHMAN UNIFORM BOOTS	Open	$125.00	$0.00		
26-02430	10/07/26	UNIFORMS PTL WILLIAM KOCIS	Open	$300.00	$0.00		
26-02436	10/07/26	UNIFORMS PTL TALEN TERINONI	Open	$525.00	$0.00		
26-02470	10/09/26	UNIFORMS PTL CAT DELGUIDICE	Open	$173.00	$0.00		
			Vendor Total:	**$1,123.00**			
7005		JULIE OSBORN					
26-02646	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
7079		SUBURBAN PROPANE L P					
26-02623	10/29/26	PROPANE- FREEMAN DOUGLASS	Open	$295.00	$0.00		
26-02838	11/10/26	PROPANE-BENNETTS CONCESSION	Open	$58.11	$0.00		
			Vendor Total:	**$353.11**			
7092		TREASURER STATE OF NJ FIRE ENF					
26-02827	11/10/26	FIRE REGISTRATION RENEWAL 2026	Open	$512.00	$0.00		

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
7232		ROBERT SALASIN					
26-02785	11/06/26	Release Escrow - 3901-3 Bay	Open	$28,212.06	$0.00		
7286		PETER H ZEREGA					
26-02758	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
7291		WILLIAM FREDERICKSDORF					
26-02697	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
7410		MARILYN MEIKLE					
26-02644	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
7414		DANIELLE MORRISON					
26-02634	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
7443		R. MAXWELL CONSTRUCTION INC					
26-00886	04/16/26	MUNICIPAL POOL BUILDING REPLAC	Open	$174,028.40	$0.00		
7480		DENISE L JONES					
26-02663	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
7586		KAREN GRASCH					
26-02680	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
7590		STEPHEN D ACKERMAN					
26-02732	11/05/26	General Election 11/3/26	Open	$325.00	$0.00		
7598		DIANA MARVA MCNAIR					
26-02729	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
7651		GARDEN STATE COUNCIL BSA					
26-02457	10/09/26	Distinguished Citzens Receptio	Open	$150.00	$0.00		
7665		JOHN BENIGNO					
26-02643	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
7671		PAMELA KOPP					
26-02706	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
7673		RANDI M ZIRING					
26-02744	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
7689		GOVERNMENT FORMS AND SUPPLIES					
26-02461	10/09/26	Business Cards- Ross, Elizabet	Open	$60.00	$0.00		
7820		DEBLASIO & ASSOCIATES, P.C					
25-00778	03/24/25	RES #25-136 POOL BUILDING 90K	Open	$7,016.44	$0.00		
25-02016	07/25/25	RES2025-260 LTC062 CARDINAL	Open	$824.50	$0.00		B
25-03082	11/21/25	RES 2025-380 LTC071 ARCTIC AVE	Open	$3,450.00	$0.00		B
25-03094	11/21/25	RES 25-383 CO #1 LTC070 DEL	Open	$75.00	$0.00		B
25-03095	11/21/25	RES 25-384 CO #1 LTC067 CLEM	Open	$600.00	$0.00		B

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
7820		DEBLASIO & ASSOCIATES, P.C	*Account Continued*				
26-00419	02/25/26	RES #2026-106 DPW BUILDING	Open	$21,628.34	$0.00		B
26-01125	05/21/26	RES2026-193 LTC075 FRANCES AVE	Open	$1,455.40	$0.00		B
26-01476	06/16/26	RES#2026-210 ROTARY PHASE 2	Open	$5,556.63	$0.00		B
26-01747	07/20/26	RES 2026-124 LTC071 ARCTIC	Open	$18,670.08	$0.00		B
26-02319	09/25/26	RES 202-313 LTC074 LINCOLN BLV	Open	$1,665.00	$0.00		B
			Vendor Total:	**$60,941.39**			
7846		MARY E MCHUGH					
26-02748	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
7929		AMAZON CAPITAL SERVICES, INC					
26-01982	08/14/26	BOCA OFFICE SUPPLIES	Open	$983.14	$0.00		
26-02523	10/16/26	Supplies	Open	$116.39	$0.00		
26-02524	10/16/26	AIR FILTERS HVAC TOWNSHIP WIDE	Open	$374.43	$0.00		
26-02554	10/22/26	MISCELLANEOUS BATTERIES	Open	$155.29	$0.00		
26-02563	10/26/26	ICE PACKS TRASH BAGS	Open	$905.04	$0.00		
26-02564	10/26/26	WRESTLING MAT TAPE	Open	$387.98	$0.00		
26-02570	10/26/26	BOLTS & WASHERS	Open	$145.82	$0.00		
26-02573	10/26/26	2027 CALENDARS/OFFICE SUPPLIES	Open	$840.00	$0.00		
26-02574	10/26/26	ENDURANCE PUMP GRACO- PAINT	Open	$612.65	$0.00		
26-02587	10/27/26	FS Ink order	Open	$380.20	$0.00		
26-02772	11/06/26	OFFICE SUPPLIES	Open	$95.87	$0.00		
			Vendor Total:	**$4,996.81**			
7960		CATHY HOLT ROBINSON					
26-02647	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
7966		SUSAN REMER					
26-02667	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8107		THERESE HILLER					
26-02752	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8197		GREAT AMERICAN FINANCIAL SERV					
26-00264	01/28/26	LEASE MAIL MACHINE 1/26-12/26	Open	$650.00	$0.00		B
8212		MICHAEL CALAFATI ARCHITECT LLC					
26-00400	02/19/26	FOSTER HOUSE	Open	$2,175.00	$0.00		B
8503		ANNE M NONEMAKER					
26-02668	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8558		SIGNARAMA					
26-02402	10/05/26	SGT. MICHAEL SCUSA SIGN	Open	$3,640.50	$0.00		
8588		DAVID CHARLES BRAND					
26-02653	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
8590		ROBERT H BASCO					
26-02733	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
8592		MICHAEL ROSENBERG					
26-02661	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8595		DEBORAH SCHEETZ					
26-02671	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8596		JOHN ERDOSY					
26-02693	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8597		GEORGE SOMERS					
26-02674	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8599		WADE RINIER					
26-02639	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
8600		NANCI M BROGAN PIECARA					
26-02681	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8601		KEVIN F DAVIS					
26-02642	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
8604		CAROLYN L QUALTERS					
26-02745	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8605		PATRICIA S NOLFI					
26-02754	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8608		NANCY SMARGIASSI					
26-02700	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8609		PAUL A SMARGIASSI JR					
26-02648	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
8610		DIANA L MILLER					
26-02763	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8711		DISC JOCKEY SUPPLY OUTLET LLC					
26-02780	11/06/26	SCREEN FOR VETERANS DAY PARADI	Open	$600.00	$0.00		
8721		BLANEY, WEINBERG, & CURIO, PC					
26-00080	01/13/26	RES 26-02 LABOR DNE 40K	Open	$4,274.00	$0.00		B
26-02765	11/06/26	Prosecutor Middle Twp	Open	$7,666.66	$0.00		
			Vendor Total:	**$11,940.66**			
8795		MARC BRESLOW					
26-02678	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8796		LYNNE BRESLOW					
26-02679	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8797		SUSAN ROBERT					

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
8797		SUSAN ROBERT	*Account Continued*				
26-02698	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8798		JOHN BRUSCO					
26-02682	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8800		MARK DELANO					
26-02645	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
8804		ARTHUR MILLER					
26-02709	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8809		JOSEPH SCARDONE					
26-02655	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
8812		JASON O HIRSH					
26-02761	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8848		COMFORT NOW LLC					
26-02616	10/29/26	REC. BOILER SYSTEM	Open	$339.50	$0.00		
26-02768	11/06/26	HVAC/BUILDING/DPW	Open	$302.75	$0.00		
			Vendor Total:	**$642.25**			
8850		SERVEPRO					
26-02289	09/18/26	HAZARDOUS WASTE CLEAN-UP 2026	Open	$750.00	$0.00		B
8866		SUNBELT RENTALS INC					
26-02555	10/22/26	GENERATORS&AUGER/HAUNTED TRA	Open	$1,030.50	$0.00		
8877		THERESA MCPHERSON					
26-02665	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8878		ANNETTE WEIGELE					
26-02662	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8884		ALAN WOLFERSBERGER					
26-02692	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8885		JANE A SENICO					
26-02761	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8887		WILLIAM TIRRI JR					
26-02696	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8889		JAMES DI MARTINO					
26-02731	11/05/26	General Election 11/3/26	Open	$325.00	$0.00		
8891		FRANK J URSINO					
26-02650	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
8893		GAIL DONAGHY					
26-02703	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
8898		DOROTHY C KNAPP					
26-02753	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8899		GREGG RUDINSKI					
26-02743	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8908		COMCAST BUISNESS PHONES					
26-02790	11/10/26	COMCAST #905366178 NOV 2026	Open	$1,331.93	$0.00		
8922		ACES MECHANICAL LLC					
26-02775	11/06/26	DISPATCH FEE -POSSIBLE GAS LEA	Open	$175.00	$0.00		
8982		ALDA GROFESIK					
26-02688	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8983		STEPHEN MULLOCK					
26-02690	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
8984		DENNIS CHIOCCHI					
26-02756	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
8985		CHARLOTTE D CHERRY					
26-02711	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9026		STARR SEPTIC LLC					
26-02776	11/06/26	250 GALLON HOLDING TANK/DPW	Open	$1,648.00	$0.00		
9043		ELITE SPORTSWEAR LP					
26-02106	08/31/26	13 SETS OF POM-POMS	Open	$389.74	$0.00		
9063		SUSAN BENSON					
26-02812	11/10/26	RES326-350 REIMBURSMENT SOCCEF	Open	$25.00	$0.00		
9077		SUZANNE MORGAN					
26-02722	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9078		ELIZABETH FORAN-OWENS					
26-02710	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9079		STANLEY MARKIEWICS					
26-02683	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9080		ANDREW GRANDY					
26-02715	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9081		CHERYL SWEENEY					
26-02707	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9082		KARL DUERR					
26-02649	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
9083		KATHY ROHRER					

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
9083		KATHY ROHRER	*Account Continued*				
26-02699	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9169		EB EMPLOYEE SOLUTIONS LLC					
26-02786	11/06/26	OCT/NOV 2026 DIFF CARD ADMIN	Open	$7,701.00	$0.00		
9187		CATHY MURPHY					
26-02708	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9192		SUSAN WALTZ					
26-02701	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9195		MARY PLACE					
26-02694	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9197		FRANK PLUMLEY					
26-02666	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9199		MARY MANYAK					
26-02677	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9201		MICHAEL KIRK					
26-02746	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9202		CHARLOTTE KORNICKI					
26-02687	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9203		CLAUDETTE L SAVINO					
26-02738	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9212		OMG NATIONAL					
26-02396	10/02/26	JR OFFICER GOLD BADGE STICKERS	Open	$471.59	$0.00		
9225		THOMAS LAROSA					
26-02658	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9282		THOMAS SWIDER					
26-02721	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9284		LUCIA PELOSI					
26-02725	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9285		WANDA S DIAK					
26-02727	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9287		SUSAN KATZ					
26-02705	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9289		DEBBIE RAYNER					
26-02689	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9290		JAMIE LARNEY					
26-02755	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
9290		JAMIE LARNEY	*Account Continued*				
9291		DANIEL GILBERT					
26-02672	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9292		MARJORIE MADONNA					
26-02670	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9293		IRENE LOGLISCI					
26-02664	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9313		PATRICK KNOX ENTERTAINMENT					
26-02429	10/07/26	DUO FOR VETERAN'S DAY PARADE	Open	$700.00	$0.00		
9316		THE BELASCO LAW FIRM LLC					
26-00062	01/12/26	RES 26-01 DNE $140K	Open	$10,636.86	$0.00		B
9317		VERIZON CONNECT FLEET USA LLC					
26-02831	11/10/26	VERIZON GPS OCT AND NOV 2026	Open	$682.20	$0.00		
9391		IRON MOUNTAIN INCORPORATED					
26-02829	11/10/26	9/23-10/27/26 OFFSITE SHREDDIN	Open	$289.88	$0.00		
9406		EILEEN F. MARTINI					
26-02685	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9408		IRENE GIBBONS					
26-02656	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
9409		LESLIE BAKER					
26-02712	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9453		CAPITAL ONE TRADE CREDIT					
26-02285	09/18/26	BAGS OF SALT/BENNETTS	Open	$89.90	$0.00		
9474		ANDREW GROFF					
26-02723	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9476		BARBARA FEENEY					
26-02641	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
9477		WILLIAM DONOHUE					
26-02676	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
9478		ALEXANDER TEUFEL					
26-02764	11/05/26	General Election 11/3/26	Open	$192.87	$0.00		
9480		EDWARD J MARTINI					
26-02742	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
9485		BRAVEN HEALTH					
26-02784	11/06/26	NOV 2026 RETIREE HEALTH	Open	$29,144.46	$0.00		

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
9485		BRAVEN HEALTH	*Account Continued*				
9543		Robert Osborn					
26-02716	11/05/26	CONTRACTUAL REIMBURSEMENT V	Open	$360.00	$0.00		
9587		Core & Main LP					
26-02243	09/14/26	METER PIT SET UP FOR SCHOOL	Open	$4,988.04	$0.00		
9589		South Jersey Culligan					
26-02618	10/29/26	RECREATION WATER 9/25/26	Open	$60.66	$0.00		
26-02828	11/10/26	10/27/26 WATER DELIVERY	Open	$60.66	$0.00		
			Vendor Total:	**$121.32**			
ANNWA005		ANN WALKER					
26-02704	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
BETTY005		Betty Wagner					
26-02749	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
BLAUE		BLAUER ASSOCIATES INC					
23-02899	11/13/23	RES 23-372 FY24 SCPF ADA POOL	Open	$600.00	$0.00		B
25-02156	08/08/25	PHASE II FOSTER HOUSE	Open	$1,600.00	$0.00		B
			Vendor Total:	**$2,200.00**			
BONNI005		Bonnie L. Hughes					
26-02750	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
BOSNA		KAREN MANETTE BOSNA					
26-02615	10/29/26	YOGA- MONTH OF OCTOBER '26	Open	$70.00	$0.00		
BREND005		BRENDA LEONARD					
26-02714	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
CAMER005		Cameron Perry					
26-02811	11/10/26	RES#26-350 REFUND FOR SOCCER	Open	$73.73	$0.00		
CAPTA005		Captain Fred Ascoli					
26-02612	10/29/26	RETURN OF UNUSED ESCROW	Open	$1,139.98	$0.00		
CATHY005		Cathy A Slamb					
26-02736	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
CIELO005		Cielo Butler					
26-02757	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
CZAJK		ARTHUR CZAJKOWSKI					
26-02669	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
DIANE005		Diane Stelacio					
26-02737	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
DOM4591		DOMINOS PIZZA					

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
DOM4591		DOMINOS PIZZA	*Account Continued*				
26-02617	10/29/26	HAUNTED TRAILS FOOD	Open	$239.60	$0.00		
DOUGHE		MARK DOUGHERTY					
26-02675	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
DOUGHERT		GEORGIA DOUGHERTY					
26-02640	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
ELSAV005		Elsa Vernon					
26-02740	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
ENESE005		Enes E. Wetzel					
26-02728	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
ENVIR005		Environmental Testing Services					
26-02777	11/06/26	217 Langs Ave Inspection	Open	$850.00	$0.00		
FREAS		JEAN FREAS					
26-02673	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
G-REA		MICHAEL REARDON					
26-02779	11/06/26	Oct Inspections	Open	$1,400.00	$0.00		
HARRY005		Harry Welmar					
26-02588	10/27/26	EXEMPT VET 257/7	Open	$350.94	$0.00		
HARTL		WILLIAM HARTLEY, JR					
26-02657	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
JANET005		JANET BROWN					
26-02726	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
JANIC005		JANICE SUTTON					
26-02684	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
JOANE005		JOAN ELIASON					
26-02637	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
KAREN005		KAREN A FELL					
26-02652	11/04/26	General Election 11/3/26	Open	$325.00	$0.00		
KEEND		DOLORES RAMBO					
26-02632	11/04/26	General Election 11/3/26	Open	$350.00	$0.00		
LISAA005		LISA A NOXOLL					
26-02759	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
MARGA010		MARGARET W WILLIAMS					
26-02760	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
MARIE010		MARIE O ROURKE					
26-02734	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		

Vendor # / P.O. #	PO Date	*Name* / Description	Status	Amount	Void Amount	Contract	PO Type
MARIE010		MARIE O ROURKE	*Account Continued*				
MCCANN		PEGGY MCCANN					
26-02724	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
MICHA010		MICHAEL ELIASON					
26-02695	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
MONIC005		MONICA GANNON					
26-02686	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
MORNI		CARRISE MORNICK					
26-02660	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
MORRIC		CRAIG R MORRISON					
26-02659	11/04/26	General Election 11/3/26	Open	$300.00	$0.00		
PALEK		KEVIN PALEK					
26-02813	11/10/26	RES#26-350 REIMBURSEMENT	Open	$15.00	$0.00		
PASTR005		Pastry Pantry Bakery LLC					
26-02832	11/10/26	VETERAN'S DAY EXTRA DOUGHNUTS	Open	$250.00	$0.00		
PATRI005		Patricia Bowman					
26-02747	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
ROBER005		ROBERT W LODARCZYK					
26-02730	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
SEAGE		SEAGEAR MARINE SUPPLY					
26-02592	10/27/26	C.Fox embroidery	Open	$20.00	$0.00		
SEASH		SEASHORE COMMUNITY CHURCH					
26-02805	11/10/26	2026 OCTOBER WARMING CENTER	Open	$1,500.00	$0.00		
SHARO005		Sharon Randazzo					
26-02762	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
SHEIL005		Shella D. Smith					
26-02741	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
STACE005		Stacey McClutchy					
26-02735	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
SUSAN015		SUSAN JORDAN					
26-02691	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		
SUSAN020		Susan Davoli					
26-02739	11/05/26	General Election 11/3/26	Open	$300.00	$0.00		

Total Purchase Orders: 237 Total P.O. Line Items: 0 Total List Amount: $946,597.74 Total Void Amount: $0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-356

Title: **APPROVAL OF CHANGE ORDER #1 TO FRED SCHIAVONE CONSTRUCTION FOR ROTARY COMMUNITY PARK PHASE 2 (LT-C-028)**

WHEREAS, Fred M. Schiavone Construction was awarded on May 18, 2025 by Resolution #2026-195 for the Rotary Community Park Phase 2 (LT-C-028) in the amount of $ 1,584,315.50; and

WHEREAS, Fred M. Schiavone Construction has provided a Change Order #1 application for payment indicating changes (attached hereto) in the original contract for supplemental electrical work resulting in an increase of $4,880.70 increasing the total amount to $1,589,196.20; and

WHEREAS, the Township Council desires to approve the additional expense requested and the CFO has certified the availability of funds as evidenced by his signature below:

Appropriation: C-04-55-439-631

Signature: _____
James Craft, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 attached hereto in the net increase amount of $4,880.70 to Fred M. Schiavone Construction is hereby approved and the contract total is now increased to $1,589,196.20.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

_____
Karen S. Fournier, Township Clerk

DEBLASIO & ASSOCIATES
ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260 PHONE: 609-854-3311 • FAX: 609-854-4323

November 4, 2026

VIA EMAIL & REGULAR MAIL

Karen Fournier, Clerk
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Re: Township of Lower, Cape May County, NJ
NJDEP Green Acres Jake's Law Playground
Rotary Community Park – Phase 2
D&A File #: LT-C-028

Dear Ms. Fournier:

Enclosed please find three (3) copies of **CHANGE ORDER NO. 1** regarding the above referenced project for review and approval. Upon execution, please return two (2) copies to our office.

Please note that this change order reflects the following work requested by the Township:

1. Additional Electrical Work for the Installation of Automatic Timer Controlled Locking Doors.

Please note this change order will result in an increase of $4,880.70 to the original contract amount of $1,584,315.50 for an amended contract amount of $1,589,196.20.

Should you have any questions or require any additional information, please do not hesitate to contact me or Andy McTague at our office.

Very truly yours,
DeBlasio & Associates, P.C.

Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Mayor Frank Sippel, (via email w/encl.)
Michael Laffey, Manager (via email w/encl.)
Christina Lewis, Deputy Manager (via email w/encl.)
Robert Osborn, Purchasing Agent (via email w/encl.)
Al Genz, Superintendent of Parks & Recreation (via email w/encl.)
Fred M. Schiavone Construction (via email w/encl.)
Andrew McTague (via email w/encl.)

DEBLASIO & ASSOCIATES
ENGINEERS, SURVEYORS AND PLANNERS

Change Order #1

Client: Township of Lower
Date: 11/3/2026
Project Name: NJDEP Green Acres Jake's Law Playground
Rotary Community Park - Phase 2
D&A Project #: LT-C-028

Contractor: Fred M. Schiavone Construction
PO Box 416
Malaga, NJ 08328

A. Supplemental Items

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
S1	ADDITIONAL ELECTRICAL WORK	LUMP SUM	1	$4,880.70	$4,880.70
				Subtotal:	$4,880.70

Net Contract Change	**$4,880.70**
Original Contract Amount:	$1,584,315.50
Contract Percentage Change (%):	0.31
Amended Contract Amount:	**$1,589,196.20**

Approved and Accepted by:

Marc DeBlasio, P.E., Township Engineer — Date: 11/3/26

Fred M. Schiavone Construction — Date: 11/3/26

Township of Lower — Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2026-357

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by his signature, _____, that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that payment to Austin Parker in the amount of **$9,370.00** is authorized and chargeable to the 2026 Budget account 6-01-25-240-122.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

_____
Karen S. Fournier, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: **Chief Donald Vanaman**

FROM: **Patrolman Austin Parker**

DATE: **August 28, 2026**

SUBJECT: **Comp Time Cash Out**

Sir,

I am respectfully requesting to cash out 250 hours of accrued Comp Time. Thank you for your time and consideration in this matter.

Respectfully Submitted,

Austin Parker
Patrolman Badge 215

C *File*

Date	*Officer*	*Comments*
8/28/26	Sgt Elwell	to Lt Gretto
8/28/26	LT Gretto	FWD to Chief Vanaman
8/28/26	Chief Vanaman	FWD Town Hall

Approved Christina Lewis 11/2/2026

250x
$37.48=
$9370.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-358

Title: **BID ACCEPTANCE AND AWARD FOR LANDSCAPING SERVICES FOR VARIOUS LOCATIONS FOR 2027 AND 2028 WITH AN OPTION FOR 2029**

WHEREAS, the Notice to Bidders #2026-02 Landscaping Services for Various Locations in Township of Lower for 2027 and 2028 with an option for 2029 was advertised on September 22, 2026 and accepted on Tuesday October 27, 2026 at 10:00 a.m. prevailing time; and

WHEREAS, One (1) sealed bid was submitted and reviewed by the QPA; and

WHEREAS, Douglass Landscaping Services LLC was the lowest qualified bidder, complied with the specifications and supplied all required bid documents, and the CFO has certified the availability of funds as evidenced by his signature below:

James Craft, CFO — 7-01-27-340-281 Budget Account

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: **DOUGLASS LANDSCAPING SERVICES LLC.**
TOTAL: **$88,848.00 FOR 2027**
$91,780.00 FOR 2028
Option for 2029 $94,808.00
Contracts will be awarded annually by Council

Exhibit A *Price Sheet attached if additional cuts are needed throughout the year

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

Karen S. Fournier, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-359

Title: **BID ACCEPTANCE AND AWARD FOR FERTILIZING LAWN SERVICES FOR VARIOUS LOCATIONS FOR 2027 AND 2028 WITH AN OPTION FOR 2029**

WHEREAS, the Notice to Bidders #2026-03 Fertilizing Lawn Services for Various Locations in Township of Lower for 2027 and 2028 with an option for 2029 was advertised on September 22, 2026 and accepted on Tuesday October 27, 2026 at 10:30 a.m. prevailing time; and

WHEREAS, Two (2) sealed bids were submitted and reviewed by the QPA; and

WHEREAS, J & D Services d/b/a Spring Green Lawn Care was the lowest responsive qualified bidder and complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by his signature below:

James Craft, CFO

7-01-27-340-281
Budget Account

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: **J & D Services LLC d/b/a Spring-Green Lawn Care**
TOTAL: **$37,466.00 FOR 2027**
$38,590.00 FOR 2028
Option for 2029 $39,748.00
Contracts will be awarded annually by Council

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

Karen S. Fournier, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-360

Title: **A RESOLUTION AWARDING A CONTRACT TO MONMOUTH INTERNET CORP FOR VoIP TELEPHONE SERVICE**

WHEREAS, the Township of Lower is in need of a telecommunications provider for telephone service; this service is exempt from public bidding as per the New Jersey Local Public Contract Law under Exceptions Section 40A:11-5(f), the supplying of any product or the rendering of any services by a public utility, which is subject to the jurisdiction of the Board of Public Utilities; and

WHEREAS, the Township Purchasing Agent along with Barber Consulting Group reviewed proposals from vendors for telecommunications services and is recommending Monmouth Internet Corp be awarded a (60) Sixty-Month contract for VoIP Service; and

WHEREAS, the Township Council desires to approve the contract with Monmouth Internet Corp and the CFO has certified the availability of funds by his signature in the budget as follows:

Appropriation: 01-31-440-290

Signature: _____
James Craft, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township hereby awards a contract to Monmouth Internet Corp for a (60) Sixty-Month Contract for VoIP Service as follows:

AWARD:	**MONMOUTH INTERNET CORP**
	VoIP Telecommunication Service Installation
TOTAL:	**$21,867.00 *Estimated Cost Based on Current Services and Locations**
INITIAL SETUP FEES:	**$2,598.00**

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

_____
Karen S. Fournier, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-361

Title: AUTHORIZATION FOR 2026 INCENTIVE AWARD FOR INSURANCE WAIVER

WHEREAS, the employees listed on the attached schedule have waived health insurance and are due an incentive amount per Superior Officers Union and PBA Union Contract, Article 12, Section F, AFSCME Union Contract, Article VII, Section F and Supervisors Contract, Article VI, Section F; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by his signature, _____, that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that payment to the attached schedule of employees in the amount of $**72,500** is authorized and chargeable to the 2026 Budget account 6-01-23-220-412.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

_____
Karen S. Fournier, Township Clerk

Name	Amt
BARCAS JR, WILLIAM	2,500.00
Bohn, Dallas	2,500.00
BOSKO, APRIL	2,500.00
BOYLE Jr, KEVIN	2,500.00
DOUGLASS, JEFFREY M	2,500.00
Embs, Jeremy	2,500.00
FAIRMAN, THOMAS	2,500.00
Fiore, Walter	2,500.00
FORESTIRE, ZANE	2,500.00
GRETO, ANTHONY T	2,500.00
Harron, Greg	2,500.00
Harron, Richard	2,500.00
HEGARTY, ADAM	2,500.00
KELLEHER, WILLIAM	2,500.00
KOCIS III, WILLIAM T	2,500.00
LEWIS, CHRISTINE	2,500.00
Majane, Mike	2,500.00
Micciche, Anthony	2,500.00
MULLIN, MICHAEL	2,500.00
NUSCIS, MICHAEL T	2,500.00
Omrod, William	2,500.00
Prats, Anthony	2,500.00
REMENTER JR, JOSEPH G	2,500.00
RYAN, CHARLES J	2,500.00
Saini, Jordan	2,500.00
Scheck, Jonanthan	2,500.00
VANAMAN JR, DONALD	2,500.00
Vanderlinden, Andrew	2,500.00
WEST, ANDREW	2,500.00
e17	72,500.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-362

Title: **AUTHORIZATION FOR REFUND OF TAXES**

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and

WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

Block	Lot	Qual	Refund To	Reason	Tax
823.01	3	C0244	Pamela Leek	H/O Sold Property; ACH not removed	$4,492.97

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

Karen S. Fournier, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-363

Title: AUTHORIZATION FOR THE PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by his signature _____, that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a revised payment due to **Gary Douglass** in the amount of $ 25,114.65 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

_____
Karen S. Fournier, Township Clerk

TOWNSHIP OF LOWER
RETIREMENT PAYOUT ANALYSIS
DATE:

EMPLOYEE:	Douglass, Gary
DATE OF RETIREMENT:	10/31/2026
DATE OF PAYMENT:	
RESOLUTION #:	

Annual Salary:	$146,215.85
Hourly Rate:	$70.30
Longevity	$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	70.30	0.00
Personal	44.06	70.30	3,097.25
Sick	0.00	70.30	0.00
Vacation	289.50	70.30	20,350.72
Other	In lieu of ins		1,666.69
Terminal Leave Payout			**$25,114.65**

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	43 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp	0.00	0.00	0.83		0.00	0.00	
Personal	32.00	32.00	0.83	26.56	14.50	44.06	
Sick	1,778.00	120.00	0.83	99.60	99.23	0.00	Cashed out to 457(b) 960 HRS
Vacation	172.50	200.00	0.83	166.00	49.00	289.50	
						Days	

Accrual and time used are current to 10/31/26 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-364

Title: AUTHORIZATION FOR THE PAYMENT OF COLLEGE CREDITS

WHEREAS, the employees listed on the attached schedule have earned college credits and per union contracts the Township will pay employees for those credits earned as determined in their union contracts; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by his signature, _____, that adequate funding is available for such payment in the 2026 Budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that payment to the employees listed on the attached schedule, not to exceed the amount of **$ 38,350.00**, is authorized and chargeable to the 2026 Budget.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

_____
Karen S. Fournier, Township Clerk

Dept Id	Descript	Name	Earnings	Budget
110-00	Deputy Manager	LEWIS, CHRISTINA	1,000.00	6-01-20-140-101
120-00	Clerk	BELASCO, AMY L	250.00	6-01-20-120-101
130-00	Finance	DOUGHERTY, GEORGIA F	500.00	6-01-20-130-101
130-00	Finance	CRAFT, JAMES	1,000.00	6-01-20-130-101
130-00	Finance	Osborn, Robert	1,000.00	6-01-20-130-101
145-00	Collector	PHILLIPPE, JESSICA	1,000.00	6-01-20-145-101
145-00	Collector	FRITSCH, STEPHANIE	250.00	6-01-20-145-101
150-00	ASR	MCCORKEL, MARISSA	1,000.00	6-01-20-150-101
170-00	Planning	GALESTOK, WILLIAM	1,000.00	6-01-20-170-101
170-00	Planning	WOOD, PATRICK	1,000.00	6-01-20-170-101
370-04	BUILDINGS & GROUNDS	DOUGHERTY, MARK D	1,050.00	6-01-20-310-101
195-00	BOCA	FIORE, WALTER S	1,250.00	6-01-22-195-101
195-00	BOCA	BLANDA, BECCA	250.00	6-01-22-195-101
195-00	BOCA	DUNN, JILLIAN	1,000.00	6-01-22-195-101
240-01	Squad 1	FELSING, JASON	820.00	6-01-25-240-121
240-01	Squad 1	KOCIS III, WILLIAM T	1,000.00	6-01-25-240-122
240-01	Squad 1	MICCICHE, ANTHONY	1,000.00	6-01-25-240-123
240-01	Squad 1	PARKER, AUSTIN P	1,000.00	6-01-25-240-124
240-02	Squad 2	OMROD, WILLIAM M	1,000.00	6-01-25-240-122
240-02	Squad 2	PERRY, MICHAEL C	1,000.00	6-01-25-240-122
240-02	Squad 2	SAINI, JORDAN C	980.00	6-01-25-240-122
240-02	Squad 2	FORESTIRE, ZANE	900.00	6-01-25-240-122
240-03	Squad 3	SCHECK, JONATHAN J	660.00	6-01-25-240-123
240-03	Squad 3	WALKER Jr., KENNETH E	1,000.00	6-01-25-240-124
240-03	Squad 3	GESTWICKI, JAMES	900.00	6-01-25-240-125
240-04	Squad 4	GRETO, ANTHONY T	1,000.00	6-01-25-240-124
240-04	Squad 4	DANZE, ERIC	1,000.00	6-01-25-240-125
240-04	Squad 4	ROMANTINO, NICHOLAS	1,000.00	6-01-25-240-126
240-04	Squad 4	CUSHMAN, AUTIN	120.00	6-01-25-240-127
240-04	Squad 4	DEL GUIDICE, CATHERINE	1,000.00	6-01-25-240-128
240-04	Squad 4	VALENCIA, MIGUEL	600.00	6-01-25-240-129
240-05	Detectives	BOYLE, KAITLIN O	1,000.00	6-01-25-240-125
240-05	Detectives	IAMES JR, MICHAEL F	520.00	6-01-25-240-125
240-08	Community Police	ELWELL, JENNIFER M	1,000.00	6-01-25-240-126
240-06	Records	BAILEY, Dawn	250.00	6-01-25-240-197
240-06	Records	BAILEY, JANIA	250.00	6-01-25-240-197
240-06	Records	SCHEID, SUZANNE M	750.00	6-01-25-240-199
240-07	Records	SENICO, AAREN D	500.00	6-01-25-240-201
265-00	UFSA	EMBS, JEREMY B	500.00	6-01-25-265-101
265-00	UFSA	RAMBO, SHELBY	1,000.00	6-01-25-265-101
305-01	DPW Admin 35 hour	CRECCA, KATHRYN R	1,000.00	6-01-26-305-175
305-01	DPW Admin 35 hour	THOMAS, LINDA	500.00	6-01-26-305-175
370-01	Recreation	FOURNIER, BRUCE	1,300.00	6-01-28-370-101
370-01	Recreation	Sansone, Rocco	250.00	6-01-28-370-111
490-00	Court	PEREZ, CLAUDIA	1,000.00	6-01-43-490-101
490-00	Court	Piscopo, Anthony	1,000.00	6-01-43-490-101
490-00	Court	Schultz, Natalya	1,000.00	6-01-43-490-101

38,350.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-365

Title: **TRANSFER OF 2026 APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the following transfers totaling $50,000 be made between the 2026 budget appropriations:

LINE ITEM		ACCT. NUMBER	TO	FROM
POLICE – OTHER EXPENSE	OE	6-01-25-240-200	50,000.00	
PUBLIC WORKS – OTHER EXPENSE	OE	6-01-26-305-200		25,000.00
TOWNSHIP SOLICITOR	OE	6-01-20-155-200		25,000.00
			50,000.00	50,000.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

Karen S. Fournier, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-366

Title: **AUTHORIZATION FOR INCREASE IN LABOR ATTORNEY AMOUNT FOR THE YEAR 2026**

WHEREAS, Blaney, Weinberg, & Curio P.C. Law Firm was awarded by Resolution 2026-02 a Professional Service Contract as the Township Labor Attorney at a not to exceed amount of $40,000.00; and

WHEREAS, the Township has determined and certified that an increase of $11,000.00 is needed, bringing the DNE amount to $51,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Blaney, Weinberg, & Curio, P.C. is hereby awarded an increase in the original amount.

Appropriation # 6-01-20-155-281

CFO Signature: _____
James Craft, CFO

BE IT FURTHER RESOLVED that notice of this Resolution, pursuant to the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., be duly published on the Township's official website.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

_____
Karen S. Fournier, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTON #2026-367

Title: **A RESOLUTION AMENDING RESOLUTION #2026-346; CERTIFICATION OF LOT CLEARING CHARGES TO THE TAX COLLECTOR**

WHEREAS, Ordinance #99-10 establishes the minimum regulations governing the conditions and maintenance of all property, buildings and structures within the Township of Lower, which is also known as the Property Maintenance Code; and

WHEREAS, Resolution #2026-346 was adopted by Township Council at a meeting held November 2, 2026, certifying the cost incurred to abate conditions of the properties listed below, which violated Section 302 of the Property Maintenance Code; and

WHEREAS, the amounts reflected on Resolution #2026-346 did not include the administration fee of $500 per property; and

WHEREAS, the Township of Lower has abated the conditions pursuant to the requirements of the Property maintenance Code and desires to place a lien on the properties listed below to include the administration fee:

Block	Lot	Name	Property Location	Amount	Admin Fee	Lien Amount
113	35	Small, Georgeann	229 Bay Avenue	$ 900.00	$500.00	$1,400.00
97	3	Cudworth, Valerie	106 E Atlantic Ave	$ 865.00	$500.00	$1,365.00
42	7	Moran, Diego & Paola	414 E Jacksonville Ave	$1,685.00	$500.00	$2,185.00
				TOTAL		**$4,950.00**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the aforementioned amendment to Resolution #2026-346 shall include the costs and fees set forth above and are hereby approved.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

Karen S. Fournier, Township Clerk

kfournier

From: codes
Sent: Thursday, November 12, 2026 12:51 PM
To: kfournier
Cc: ABelasco
Subject: Lot Clearing Error resolution 2026-346

Karen,
Can you please make correction to lot clearing charges for resolution # 2026-346. Please see below.
Thanks,

Block	Lot	Name	Property Location	Amount	Admin Fee	Lien Amount
113	35	Small, Georgeann	229 Bay Ave	$900.00	$500.00	$1,400.00
97	3	Cudworth, Valerie	106 E Atlantic Ave	$865.00	$500.00	$1,365.00
42	7	Moran, Diego & Paola	414 E Jacksonville Ave	$1685.00	$500.00	$2,185.00
				Total		$4,950.00

Walter Fiore
Code Enforcement Officer
Township of Lower
P~609-886-2624 Ext. 154
codes@townshipoflower.org

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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-368

Title: **A RESOLUTION AUTHORIZING AND APPROVING AN AMENDED SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER, THE BOROUGH OF WILDWOOD CREST, AND THE TOWNHIP OF MIDDLE TO ESTABLISH A SHARED MUNICIPAL COURT**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, N.J.S.A. 2B:12-1(c) provides that "[t]wo or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and agree to appoint judges and administrators without establishing a joint municipal court;" and

WHEREAS, on September 9, 2026, the Township of Lower adopted a Resolution authorizing and approving a Shared Services Agreement between the Township of Lower, the Borough of Wildwood Crest, and the Township of Middle for the establishment and operation of a shared municipal court; and

WHEREAS, the participating municipalities desire to amend certain provisions of the previously approved Shared Services Agreement to clarify their respective rights and responsibilities concerning the appointment of Municipal Prosecutors and Municipal Public Defenders, together with the financial obligations associated with such appointments; and

WHEREAS, the Township Council has reviewed the proposed Amended Shared Services Agreement and finds that its approval is in the best interests of the Township of Lower.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Amended Shared Services Agreement between the Township of Lower, the Borough of Wildwood Crest, and the Township of Middle, a copy of which is attached to this Resolution, is hereby approved, and the appropriate Township officials are authorized to execute said Amended Agreement on behalf of the Township.

BE IT FURTHER RESOLVED that the Amended Shared Services Agreement shall be submitted to the Assignment Judge of the Superior Court of New Jersey, Vicinage 1, for review and approval, as required by applicable law.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

Karen S. Fournier, Township Clerk

AMENDED SHARED SERVICES AGREEMENT

BY AND BETWEEN

THE TOWNSHIP OF LOWER

AND

BOROUGH OF WILDWOOD CREST

AND

THE TOWNSHIP OF MIDDLE

DATED

AN AMENDED AGREEMENT BETWEEN THE TOWNSHIP OF LOWER, THE BOROUGH OF WILDWOOD CREST, AND THE TOWNSHIP OF MIDDLE TO ESTABLISH A SHARED MUNICIPAL COURT

AMENDED SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER, THE BOROUGH OF WILDWOOD CREST, AND THE TOWNSHIP OF MIDDLE TO ESTABLISH A SHARED MUNICIPAL COURT

THIS AMENDED SHARED SERVICE AGREEMENT is made this _____ day of _____, 2026 by and between the **TOWNSHIP OF LOWER** (the "Lower"), a municipal corporation of the State of New Jersey whose administrative offices are located at 2600 Bayshore Road, Villas, New Jersey 08251, the **BOROUGH OF WILDWOOD CREST** (the "Borough"), a political subdivision of the State of New Jersey, with municipal offices located at 6101 Pacific Avenue, Wildwood Crest, New Jersey 08260, and **TOWNSHIP OF MIDDLE** ("Middle"), a municipal corporation of the State of New Jersey whose administrative offices are located at 33 Mechanic Street, Cape May Court House, New Jersey 08210, and who may collectively be denominated as the "Parties" in this Agreement, and each may be called, separately, a "Party."

WITNESSETH:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "Act"), authorizes local units of this State to enter into agreements with other local units to provide or receive services that each participating local unit is empowered to provide or receive within its jurisdiction; and

WHEREAS, N.J.S.A. 2B:12-1(c) authorizes two or more municipalities, by ordinance or resolution, to provide jointly for courtrooms, chambers, equipment, supplies, and employees for their municipal courts and to appoint judges and administrators without establishing a joint municipal court; and

WHEREAS, Lower and Wildwood Crest are parties to a current Shared Service Agreement establishing a shared municipal court arrangement, which expires on December 31, 2026; and

WHEREAS, the Borough and Middle have expressed a desire to enter into this Shared Service Agreement with Lower in order for Lower to provide all of the usual and ordinary services of a Municipal Court for the Borough and Middle; and

WHEREAS, Lower has expressed a willingness to enter into this Shared Service Agreement with the Borough and Middle in order to provide the Borough and Middle with all of the usual and ordinary services of a Municipal Court through the existing Lower Township Municipal Court; and

WHEREAS, in the spirit of interlocal cooperation, and in furtherance of the principals underlying the Act, Lower, the Borough, and Middle have negotiated an Agreement and deem it necessary and proper to memorialize these terms, as set forth below, in order to outline their respective rights and responsibilities for the benefit of both parties; and

WHEREAS, this Shared Service Agreement has been authorized by duly adopted Resolution by the parties' respective governing bodies, more specifically Lower Resolution No. _____, Borough Resolution No. _____, and Middle Resolution No. _____.

NOW THEREFORE, the Parties hereto, intending to be legally bound, do hereby adopt and endorse the following agreement to outline their rights and responsibilities in order for Lower to provide the Borough and Middle with all of the usual and ordinary services of a Municipal Court through the existing Lower Township Municipal Court:

1. PREAMBLE: The foregoing recitals are incorporated into this Agreement as if fully set forth herein.

2. TERM OF THE AGREEMENT: This Agreement shall take effect on October 1, 2026, and shall continue through December 31, 2029. Effective October 1, 2026, this Agreement shall supersede and replace the current Shared Services Agreement between Lower and the Borough establishing a shared municipal court, notwithstanding that the current agreement otherwise expires on December 31, 2026.

3. ESTABLISHMENT OF A SHARED MUNICIPAL COURT

a. Lower, the Borough, and Middle agree to the establishment and administration of a Shared Municipal Court to serve all three municipalities pursuant to N.J.S.A. 2B:12-1(c).

b. For all matters arising within the jurisdiction of the Municipal Court of Wildwood Crest or the Municipal Court of Middle Township, Lower hereby agrees, subject to the compensation provisions of Section 4, the Unbudgeted Capital Expenditures and Technology Costs provisions of Section 5, and the appointment provisions of Section 7(c), to provide all usual and ordinary judicial and administrative services to the Borough and Middle, including the physical court facilities, the services of the Lower Township Municipal Court Judge, Municipal Prosecutor, subject to Section 7(c), Municipal Public Defender, subject to Section 7(c), and other court staff and equipment, as required by statute and by the Supreme Court of New Jersey, for so long as this Agreement remains in effect. In addition to the foregoing, this Agreement shall include the provision of security in accordance with the requirements established by the Administrative Office of the Courts, Municipal Division, and Municipal Court Services, with the Lower Township Police Department, Middle Township Police Department, and Wildwood Crest Police Department each providing police security coverage on their respective municipal court days, as needed.

4. COMPENSATION

a. In consideration of the services provided under this Agreement, Wildwood Crest shall pay Lower the following amounts:

Period	Amount
October 1, 2026 through December 31, 2026	$41,110.00
Calendar Year 2027	$171,017.60
Calendar Year 2028	$177,858.30
Calendar Year 2029	$184,972.64

b. Middle shall pay Lower the following amounts:

Period	Amount
October 1, 2026 through December 31, 2026	$134,717.15
Calendar Year 2027	$560,423.34
Calendar Year 2028	$582,840.28
Calendar Year 2029	$606,153.89

c. The Borough annual contributions for 2027 through 2029 reflect a four percent (4%) increase over the prior calendar year's annual contribution. Middle's annual contribution for each calendar year after 2027 shall increase by four percent (4%) over Middle's immediately preceding calendar-year annual contribution.

d. Payments shall be made in equal quarterly installments on March 1, June 1, September 1, and December 1 of each full calendar year. The 2026 fourth-quarter payment shall be due on October 1, 2026, or within thirty (30) days after execution of this Agreement, whichever occurs later.

e. In the event that Wildwood Crest or Middle elects to appoint its own Municipal Prosecutor and/or Municipal Public Defender pursuant to Section 7(c) of this Agreement, other than the individual serving in such capacity for Lower, the municipality making such separate appointment shall be solely responsible for the compensation and any additional costs or expenses directly attributable to its separately appointed official. Such costs and expenses shall not be allocated among or charged to the other participating municipalities. The election by a participating

municipality to make such a separate appointment shall not, in and of itself, modify or reduce the compensation payable to Lower pursuant to Section 4 of this Agreement, nor shall it otherwise affect the allocation of shared court expenses established herein, unless otherwise agreed upon in writing by the Parties.

5. UNBUDGETED CAPITAL EXPENDITURES; TECHNOLOGY COSTS.

a. "Unbudgeted Capital Expenditure" means an expenditure not included in Lower's adopted municipal court operating budget for the applicable year for the acquisition, replacement, material upgrade, implementation, or substantial enhancement of municipal court technology, software, hardware, security systems, communications systems, facilities, or other capital equipment.

b. Except as provided in Section 5(c) below, Lower shall not incur an Unbudgeted Capital Expenditure for which Wildwood Crest or Middle will be charged unless Lower first provides written notice identifying the proposed expenditure, estimated cost, reason for the expenditure, and proposed allocation of costs, and the governing bodies of Wildwood Crest and Middle approve the expenditure in writing. Approval may be granted by resolution or other written action authorized by the approving municipality's governing body.

c. If an expenditure is required by law, court rule, directive, order, or requirement of the Supreme Court of New Jersey, the Administrative Office of the Courts, the Assignment Judge, or another governmental authority with jurisdiction over municipal-court operations, or is reasonably necessary to address an emergency, cybersecurity threat, or material risk to uninterrupted court operations, Lower may incur the expenditure without prior approval after providing notice to Wildwood Crest and Middle as soon as practicable. In that event, Wildwood Crest and Middle shall each pay its share of the expenditure within thirty (30) days after invoice.

d. Any Unbudgeted Capital Expenditure approved under Section 5(b), or incurred under Section 5(c), shall be allocated among Lower, Wildwood Crest and Middle in accordance with each parties' respective percentage contribution towards the overall costs of operating the shared municipal court. Each party shall be solely responsible for payment of its respective percentage share of the Unbudgeted Capital Expenditure, and no party shall be responsible for, required to advance, or otherwise liable for any portion of another party's share.

e. Nothing in this Agreement shall require any party to advance, finance, guarantee, or absorb any portion of an Unbudgeted Capital Expenditure allocated to another party. Each party's financial responsibility for an Unbudgeted Capital Expenditure shall be limited to its respective percentage share as determined pursuant to Section 5 (d).

6. DISPOSITION OF FINES AND COURT COSTS.

a. Wildwood Crest and Middle shall each retain all revenue received from matters arising within its respective municipal court jurisdiction, including fines, costs, and other fees. The Parties acknowledge that revenue may be collected by Lower but shall be disbursed in accordance with applicable law.

7. MUNICIPAL COURT EMPLOYEES

a. For the term of this Agreement, Wildwood Crest and Middle shall appoint the current and future Municipal Court Judge of Lower as the judge of their respective municipal courts and, as necessary, shall reappoint the then-current Lower Township Municipal Court Judge.

b. Subject to the provisions of Section 7(c) concerning the appointment of a Municipal Prosecutor and Municipal Public Defender, Wildwood Crest and Middle shall appoint the same Municipal Public Defender, Municipal Court Administrator, and other court personnel as then serve Lower, and shall reappoint such personnel as required during the term of this Agreement.

c. Each participating municipality shall have the option, but shall not be obligated, to appoint the same individuals serving as Municipal Prosecutor and/or Municipal Public Defender for Lower Township or any other participating municipality. Each participating municipality shall retain the independent authority and responsibility to appoint and reappoint its own Municipal Prosecutor and Municipal Public Defender by resolution of its respective governing body, in accordance with applicable New Jersey statutes, court rules, and appointment requirements, regardless of whether such appointments are of the same individuals serving the other participating municipalities or different individuals. Notwithstanding any other provision of this Agreement to the contrary, each participating municipality may elect to appoint different individuals to serve as its Municipal Prosecutor and/or Municipal Public Defender, independent of the appointments made by the other participating municipalities. Any participating municipality electing to appoint a separate Municipal Prosecutor and/or Municipal Public Defender shall provide written notice of such appointment to the other participating municipalities and shall cooperate in coordinating any necessary administrative and scheduling arrangements. Such separate appointment shall not require an amendment to this Agreement or otherwise affect the continued operation of the shared municipal court arrangement established herein. The compensation and financial obligations associated with any such separate appointment shall be governed by Section 4(e) of this Agreement.

d. Wildwood Crest and Middle shall each remain solely responsible for all employment and personnel obligations associated with its respective current or former court employees, personnel, and appointments. Each shall indemnify and hold Lower harmless from claims, causes of action, suits, administrative proceedings, liabilities, damages, losses, costs, including reasonable attorneys' fees, and other obligations arising directly or indirectly from its respective current or former court employees, personnel, or appointments.

8. AUTHORITY OVER MUNICIPAL COURT AND EMPLOYEES.

a. The parties agree that Lower shall have sole and exclusive authority over all matters with respect to the municipal court services provided in accordance with this Agreement, including but not limited to physical facilities, personnel, administrative services, and scheduling. All employees and personnel for the municipal court services provided herein shall be the employees and personnel of Lower exclusively. Lower shall make all appointments to all positions in its sole discretion.

9. INSURANCE.

a. It is recognized and understood that Lower, the Borough, and Middle participate in the Atlantic County Municipal Joint Insurance Fund ("ACJIF"). Final approval of this Agreement between Lower, the Borough, and Middle is subject to each obtaining assurance of coverage by the ACJIF and that each will name the other as additional insured on any insurance policies it separately maintains. These policies included, without limitation, comprehensive general liability, automobile liability, errors and omissions, and workers compensation with limits and deductibles as mutually agreed upon. Each party shall provide the other with a certificate of insurance setting forth the above coverage and naming the other as additional insured promptly upon the execution of this agreement. In the event neither Lower, the Borough, or Middle ceases to participated in the ACJIF, such party shall provide alternative insurance comparable to the ACJIF and subject to the review and approval of the other party.

10. CIVIL SERVICE COMMISSION APPROVAL.

a. This Agreement is subject to the review and approval of the Civil Service Commission with respect to the employment reconciliation plan pursuant to N.J.S.A. 40A:65-11. If necessary, this employment reconciliation plan shall be provided by the Borough, Middle, and Lower to the Civil Service Commission and shall outline the matters required pursuant to said statute with respect to each party's employees. With respect to Lower employees, there are no anticipated changes after this Agreement which would impact Lower employees. Lower has

not agreed to hire or receive any employees of the Borough or Middle unless a position becomes available. The Borough and Middle acknowledge and agree that they have the sole and exclusive responsibility for all employment and personnel obligations in any manner associated with current Borough or Middle court employees, personnel, and appointments. The Borough and Middle agree to indemnify and hold Lower harmless from and against any and all claims, causes of action, suits, administrative proceedings, liability, damages, losses, costs, including reasonable attorney fees, and other obligations arising directly or indirectly from, or in any manner associated with, current Borough or Middle employees, personnel, and appointments.

11. ASSIGNMENT JUDGE APPROVAL.

a. This Agreement is contingent upon approval by the Assignment Judge of the Superior Court of New Jersey, Vicinage 1, as may be required for this shared municipal court services arrangement.

12. RENEWAL; CANCELLATION.

a. On or before June 1, 2029, representatives of the Parties shall meet to discuss renewal or modification of this Agreement after its December 31, 2029 expiration.

b. Any Party may cancel this Agreement for any reason, effective January 1 of the following calendar year, by serving written notice of cancellation on the other Parties no later than September 30 of the current calendar year; provided, however, that any cancellation shall be subject to applicable law and any required approval of the Assignment Judge or other authority having jurisdiction. Cancellation shall not relieve a Party of obligations accrued before the effective date of cancellation.

c. Cancellation for Cause. Notwithstanding subsection (b) above, any Party may terminate its participation in this Agreement upon sixty (60) days' written notice to the other Parties upon the occurrence of any of the following: (i) a material breach of this Agreement by another Pary that remains uncured for thirty (30) days after written notice describing the breach in reasonable detail, (ii) the loss, withdrawal, or failure to obtain or maintain any judicial, governmental, insurance, or other approval or authorization required for that Party's participation, in, or the lawful operation of, the shared municipal court, or (iii) material and sustained operational deficiencies that substantially impair the effective administration of the shared municipal court and that are not reasonably corrected following written notice and a reasonable opportunity to cure

Any termination pursuant to this subsection shall be subject to applicable law and any required approval of the Vicinage 1 Assignment Judge. The Parties shall

cooperate in good faith to provide for an orderly transition following notice of termination. Termination shall not relieve any Party of any financial or other obligations accrued prior to the effective date of termination.

13. NAME OF MUNICIPAL COURTS.

a. The municipal courts shall retain their respective identities and names, which shall continue to appear on each court's captions and process. The courts shall be known as the Lower Township Municipal Court, the Wildwood Crest Municipal Court, and the Middle Township Municipal Court. Each court shall continue to use its respective seal. Courtroom sessions for Wildwood Crest and Middle shall be held at the Lower Township Municipal Court, 401 Breakwater Road, Cape May, New Jersey 08204, and may be combined with Lower Township Municipal Court sessions at times fixed by the Lower Township Municipal Court Judge.

14. ASSIGNMENT: No Party may assign its rights or obligations under this Agreement without the prior express written consent of the other Parties.

15. APPLICABLE LAW: This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

16. ENTIRE AGREEMENT: This Agreement represents the entire Agreement between the parties and may not be changed orally, and may only be modified or amended by a written statement signed by both parties.

17. SEVERABILITY: If any part of this Agreement shall be held to unenforceable or invalid the remainder of the Agreement shall nevertheless remain in full force and effect.

18. WAIVER: Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement at any one time shall not be deemed a waiver of such term, covenant or condition at any one time nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver of relinquishment of the same or any other right or power at any other time.

19. AUTHORIZATION OF OFFICIALS; COUNSEL APPROVAL: The Parties acknowledge that their respective governing bodies have authorized execution of this Agreement by duly adopted resolution, as applicable, and that this Agreement is subject to review and approval by the Parties' counsel.

[SIGNATURES BEGIN ON THE NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the date first above written.

ATTEST:

TOWNSHIP OF LOWER

Karen Fournier, Township Clerk

Frank Sippel, Mayor

ATTEST:

BOROUGH OF WILDWOOD CREST

Patricia Feketics, Borough Clerk

Don Cabrera, Mayor

ATTEST:

TOWNSHIP OF MIDDLE

Kimberly Osmundsen, Township Clerk

Christopher Leusner, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-369

Title: **A RESOLUTION DESIGNATING JANIA BAILEY AS DEPUTY CUSTODIAN OF PUBLIC RECORDS FOR THE LOWER TOWSHIP POLICE DEPARTMENT**

WHEREAS, the Township of Lower recognizes that N.J.S.A. 47:1A et seq. places the responsibility of OPRA requests on the Municipal Clerk as Custodian of Public Records; and

WHEREAS, the Township of Lower recognizes that requests for public records pursuant to the Open Public Records Act (OPRA) must be acted upon within established time frames; and

WHEREAS, in an effort to expeditiously and accurately respond to said OPRA requests, and in accordance with the applicable rules and statutes governing same, the Township of Lower shall designate a Deputy Custodian of Public Records, as the designee for complying with OPRA requests for Police records.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Jania Bailey be designated as a Deputy Custodian of Public Records to assist the Custodian of Records in the performance of duties related to P.L. 2001, c404, for all Open Public Records Act requests for records on file and/or maintained by the Lower Township Police Department.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

Karen S. Fournier, Township Clerk

Clerk Report October 2026

Register Report - Last month

10/1/2026 through 10/31/2026

Date	Account	Description	Memo	Category	Amount
INCOME					**3,783.00**
Bus Lic 2026					**853.00**
Opra Request					**10.00**
Short Term Rental 2026					**865.00**
Street Openings					**580.00**
Taxi & Limo					**550.00**
Vac Prop Reg					**500.00**
Yard Sales					**100.00**
Year Round Rental					**325.00**
TRANSFERS					**-3,783.00**
Council Checking					**-3,783.00**
				OVERALL TOTAL	**0.00**

Dog Report October 2026

Date	#'s	Void/Dup	5	10	$5.00	Total D	Total E	
			#S/N	Non S/N	Late Fee			Deposit
10/2/2026	646-651		5	1	$10.00	$25.00	$10.00	$45.00
10/5/2026	652, 654		2		$10.00	$10.00	$0.00	$20.00
10/6/2026	653,655-656		2	1	$10.00	$10.00	$10.00	$30.00
10/8/2026	657-658		2	0	$5.00	$10.00	$0.00	$15.00
10/16/2026	659-660		2		$5.00	$10.00	$0.00	$15.00
10/21/2026		661	1			$5.00	$0.00	$5.00
10/22/2026	662-663		2		$5.00	$10.00	$0.00	$15.00
10/27/2026	664-665		2		$10.00	$10.00	$0.00	$20.00
10/28/2026		666		1	$5.00	$0.00	$10.00	$15.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
						$0.00	$0.00	$0.00
			18	3	60	$90.00	$30.00	$180.00

Total Licenses collected w/fees **21**

Twp. Fee	$79.80	**Pd State**	$34.20
State Reg.	$21.00		
Pilot Clinic	$4.20	**Twp. Fee**	$145.80
Anim. Pop. St	$9.00		
Anim. Pop. Tv	$6.00		
Late Fee	$60.00		
Total Collected	**$180.00**		

2026 CASH RECEIPTS
OCTOBER

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary Tax Year (2027)	116,896.13	1,465,850.85
Current year taxes (2026)	4,492,038.12	64,084,860.25
Prior year taxes (2025)		780,873.79
Previously exempt property		-
State Audit Pay Back		-
Municipal Lien		-
Recording		-
Bankruptcy		-
6% Penalty		2,289.57
Municipal Service Fees		41,880.00
Tax Search Fees		10.00
Interest	7,644.96	120,175.58
Lot clearing		1,217.34
Returned Check Fees*	20.00	580.00
Duplicate Bills	90.00	610.00
Trash	936.00	45,439.75
Tax Sale Costs		-
MUA		-
TOTAL DEPOSITS	**4,617,625.21**	**66,543,787.13**
DEPOSITED TO COUNCIL CHECK	**3,365,090.71**	**55,711,825.12**
DEPOSITED TO WIPP ACCOUNT	**1,252,534.50**	**11,319,649.52**
TOTAL DEPOSITS	4,617,625.21	**67,031,474.64**
NSF Reversals *	2,805.76	**59,881.91**
WIPP NSF Reversals	**9,934.59**	**124,348.05**
NSF Fee Reversal (20.00)*	(20.00)	
TOTAL NSF	12,720.35	**184,229.96**
TOTAL	4,604,904.86	**66,847,244.68**

Prepared by Kathy Brown

OCTOBER 2026
VITAL STATISTICS

Marriages,Civil Unions	16
Domestic Partners	0
Ceritified Copies	88
Certified Copies EDRS	10
Burial Permits	0

Marriages, Civil Unions State	400
Domestic Partners State	0
Marriages, Civil Unions Twp	48
Domestic Partners Twp	0
Certified Copies	880
Certified Copies EDRS	100
Burial Permits	0

TOTAL	$1,428.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-370

Title: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____(1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____(4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____(5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____(6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

__X__(7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Attorney-Client Privilege

_____(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on November 16, 2026 that an Executive Session closed to the public shall be held on this date at approximately_____p.m. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Karen S. Fournier, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 16, 2026.

_____
Karen S. Fournier, Township Clerk